

**APPLICATION FOR EMPLOYMENT**

**Prospective employees will receive consideration without discrimination based on race, creed, color, sex, age, national origin, handicap, veteran status or any condition prescribed by federal, state or local law.**

**PERSONAL INFORMATION**

<b>Last Name</b>	<b>First</b>	<b>Middle Initial</b>	<b>Date</b>
<b>Street Address</b>			<b>Home Telephone (incl area code)</b>
<b>City, State, Zip</b>			<b>E-Mail Address</b>
<b>Have you ever applied for employment with us?</b> Yes      No      If yes Month & Year: _____			<b>Social Security Number</b>
<b>Are you available for full-time work?</b> Yes      No      If not, what hours can you work? _____ _____			<b>Will you work overtime if asked?</b> Yes      No
<b>Have you been convicted of any crimes in the past ten years, excluding misdemeanors and summary offenses, which have not been annulled, expunged or sealed by a court?</b> Yes      No      If "Yes", describe in full.			<b>Have you ever been bonded?</b> Yes      No If "Yes", with what employers?
<b>Other special training or skills (languages, machine operation, computer applications and/or software which you can operate, etc.)</b>			

**EDUCATION & TRAINING RECORD**

EDUCATIONAL INSTITUTION	LOCATION	DEGREE	MAJOR	YEAR GRADUATED OR ATTENDED

**OCCUPATIONAL LICENSES, REGISTRATION, CERTIFICATES: (Include CDL)**

LICENSE / CERTIFICATE ISSUED BY	FIELD / TRADE / SPECIALIZATION	LICENSE OR CERTIFICATE NUMBER	ISSUE DATE	EXPIRATION DATE

**EMPLOYMENT RECORD**

Please list your work experience below starting with your most recent employment and working backwards. Provide a detailed description of regularly assigned, ongoing duties for each job.

<b>EMPLOYER</b>			<b>JOB TITLE</b>		
<b>STREET ADDRESS</b>			<b>Date of Employment (Month/Year)</b> From: To:	<b>Average Hours Per Week:</b>	<b>Number of Employees You Supervised</b>
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>			
<b>SUPERVISOR'S NAME</b>				<b>PHONE NUMBER</b>	
<b>DESCRIPTION OF YOUR DUTIES</b>					
<b>REASON FOR LEAVING:</b>					

<b>EMPLOYER</b>			<b>JOB TITLE</b>		
<b>STREET ADDRESS</b>			<b>Date of Employment (Month/Year)</b> From: To:	<b>Average Hours Per Week:</b>	<b>Number of Employees You Supervised</b>
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>			
<b>SUPERVISOR'S NAME</b>				<b>PHONE NUMBER</b>	
<b>DESCRIPTION OF YOUR DUTIES</b>					
<b>REASON FOR LEAVING:</b>					

<b>EMPLOYER</b>			<b>JOB TITLE</b>		
<b>STREET ADDRESS</b>			<b>Date of Employment (Month/Year)</b> From: To:	<b>Average Hours Per Week:</b>	<b>Number of Employees You Supervised</b>
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>			
<b>SUPERVISOR'S NAME</b>				<b>PHONE NUMBER</b>	
<b>DESCRIPTION OF YOUR DUTIES</b>					
<b>REASON FOR LEAVING:</b>					

